

## CITY OF SANTA BARBARA

John Clark  
*Chair*

### AIRPORT COMMISSION

**March 21, 2007**

### AGENDA

Patricia Griffin  
William R. Gilbert  
Dolores Johnson  
Kirk A. Martin  
Bruce Miller

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*



**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes. If you wish to address the Airport Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**SPEAKERS:** Any person wishing to speak to an item on the agenda must complete and deliver to the Airport Director a "Request to Speak" form prior to the time that the item on the agenda is read by the Chair. The Chair may limit the time allowed to speak.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

### CALL TO ORDER

### ROLL CALL

### CHANGES TO THE AGENDA

### PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That on Thursday, March 15 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Noise Abatement Committee will meet on Wednesday, March 28, at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

## **CONSENT CALENDAR**

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, February 21, 2007.

5. SUBJECT: LEASE AGREEMENT – KENNETH HILL

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Kenneth Hill, a Sole Proprietor, for 750 square feet of Building 117, 705-B Norman Firestone Road, at the Santa Barbara Airport, effective March 1, 2007, for a monthly rental of \$1,116, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – STONEYARD BUILDING MATERIALS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Stoneyard Building Materials, Inc., a California Corporation, for 27,456 square feet of land, at 155 Frederic Lopez Road, at the Santa Barbara Airport, effective April 1, 2007, for a monthly rental of \$4,118.

7. SUBJECT: LEASE AGREEMENTS– CAN-AM COMMUNICATIONS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with CAN-AM Communications, Inc., a Delaware Corporation, for 9,750 square feet of improved land, at 6165 Francis Botello Road, and 1,600 square feet at 6160 Wallace Becknell Road, at the Santa Barbara Airport, effective April 1, 2006, for a monthly rental of \$1,560 for yard space and \$1,361 for offices and storage in Building 115, exclusive of utilities.

8. SUBJECT: CONSENT TO SUBLEASE – SPITFIRE FLIGHT SCHOOL AVIATION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to consent to a Sublease between Mercury Air Center – Santa Barbara, Inc. and Spitfire Flight School Aviation, Inc. for operation of an aircraft maintenance shop in Building 121 at 204 William Moffett Place, at the Santa Barbara Airport.

9. SUBJECT: LEASE AMENDMENT AGREEMENT – SANTA BARBARA AIRPORT AUTO CENTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement amending Article 1, "Premises" and "Exhibit A" of Lease No. 200614, as amended July 1, 2006, to add 38,530 square feet of land for additional parking, at 6290 Hollister Avenue, at the Santa Barbara Airport, effective March 1, 2007 for a monthly rental of \$3,853, exclusive of utilities.

10. SUBJECT: SUPPLEMENTAL LEASE AGREEMENT – U.S. DEPARTMENT OF AGRICULTURE, U.S. FOREST SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a six-month Supplemental Lease Agreement with the U.S. Department of Agriculture, U.S. Forest Service, extending the "Term" and "Rental" provisions of Lease No. 20,420 (57-91S8-02-1G49) to allow continued occupation of the aviation ramp, retardant storage facilities, and vehicle parking area from April 1, 2007 to September 30, 2007, for a monthly rental of \$827 per month, exclusive of utilities.

11. SUBJECT: LEASE AGREEMENT – J. MICHAEL CONDRON DBA ATLAS FENCE COMPANY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a three-year Lease Agreement, with two one-year options, with J. Michael Condron, dba Atlas Fence Company, a Sole Proprietor, for 1,560 square feet of Building 314 and 2,236 square feet of adjacent land, at 101-A Dean Arnold Place, at the Santa Barbara Airport, effective April 1, 2007, for a monthly rental of \$2,012, exclusive of utilities.

12. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – February

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

### **ADMINISTRATIVE REPORTS**

13. SUBJECT: TWO-YEAR FINANCIAL PLAN FOR FY'S 2008 AND 2009

RECOMMENDATION: That Airport Commission recommend approval of the Airport Department's Two-Year Financial Plan and Budget for Fiscal Years 2008 and 2009.

### **DIRECTOR'S REPORT**

14. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program

3. Property Management
4. Airport Noise Abatement Program
- C. Capital Projects
  1. Airport Terminal Improvement Project
  2. T-Hangar Project
  3. Airfield Safety Projects
  4. Goleta Slough Tidal Circulation Demonstration Project
  5. Consolidated Rental Car Quick Turn Around Facility
  6. Hangar 5 – Surface Water